

Minutes of the Meeting of the Parish Council held on Thursday, 11th September 2014,
at 7.30 pm, in the Old School Room, Charlton

PRESENT Cllr R L Davies (Chairman)
Cllr B B Browne
Cllr R R Sims

In attendance: Clive Bostle, Footpath Warden
Roger Gurney, Clerk to the Parish Council

ADJOURNMENT FOR PUBLIC FORUM

(One member of the public was in attendance.)

99/14 APOLOGIES FOR ABSENCE

These were received and accepted from Cllr Eggleston (holiday), Cllr Grazier (work),
Cllr Mrs Jack (holiday) and Cllr Wood (work).

100/14 DECLARATIONS OF INTEREST

None.

101/14 MINUTES OF THE ANNUAL MEETING HELD ON 10th JULY 2014

The draft minutes were circulated before the meeting. It was proposed by Cllr Browne,
seconded by Cllr Sims, and resolved, that the Minutes be signed as a true record.

102/14 COUNTY COUNCILLORS REPORT

County Cllr Liz Eyre and Cllr Bradley Thomas had sent their apologies, as they were
attending meetings elsewhere.

103/14 REPORT FROM REPRESENTATIVES

1. Footpath Warden. Clive Bostle reported that there are still problems with the footpath
from Sidings Lane, but this is a matter to be sorted out in the future: the sign post has
been removed from the ground and needs to be re-installed. A fallen willow tree of The
Bight needs to be attended to and many of the narrow paths off Boston Lane need to be
cleared. Mr Bostle said that he had not been able to arrange a walk through the Parish
during the summer, but hoped that one might be arranged over the Christmas period.

2. Crophorne and Charlton Village Hall. The Clerk gave a resume of the committee
meeting held in July. The next fundraising events are a quiz on 18th October, fireworks
display in November and a murder mystery in February.

3. Workman Trust/Old School Room. There has not been a meeting recently.

104/14 FINANCE

1. Receipts and Payments Account: 03.06.14 – 01.08.14

This was circulated with the agenda and was accepted.

2. Accounts for Payment

It was proposed by Cllr Sims, seconded by Cllr Browne, and agreed, that the following
accounts be paid:

Staples UK Ltd	£67.57 + £13.50 VAT (3 invoices)	£ 81.07
R D Gurney	salary (July – September 2014)	£683.21
	expenses (July - August 2014),	£ 32.00
HMRC (second quarter)		£170.80
Grant Thornton UK LLP	£125.00 + £25.00 VAT	£150.00
Charles Tooby		£ 65.00
New Farm Grounds Maintenance (Aug)	£280.00 + £56.00 VAT	£336.00
Steve Gwilliam (August)		£176.00

3. Confirmation of Payments made on 09.06 2014:

New Farm Grounds Maintenance (July)	£545.00 + £109.00 VAT	£654.00
Steve Gwilliam (July)		£176.00

105/14 REPORTS OF THE EXTERNAL AND INTERNAL AUDITORS

The reports were circulated with the agenda and were noted. It was noted that an up-to-date risk assessment should be undertaken. It was agreed that this be considered at the next meeting.

106/14 NEW FINANCIAL REGULATIONS

The Clerk and the Chairman have considered how the new Regulations need to be amended to reflect the requirements of Charlton PC. It was agreed that the Clerk emails the draft that he has prepared to members of the Finance Working Group and the final version be considered at the next meeting.

107/14 FLOOD ALLEVIATION

Cllr Davies reported that he had had discussions with the EA regarding work off The Bight and the form of an Agreement between the EA and the parish Council was circulated with the agenda. Members raised several matters about the Agreement, including insurance and health and safety matters. It was agreed that Cllr Davies meets with the EA to sort out some aspects of the Agreement and for the amendments to be considered by Members. That this decision be delegated to the Chairman, Cllr Browne and Cllr Sims was proposed by Cllr Browne, seconded by Cllr Sims, and agreed. Regarding the work to Merry Brook below the footbridge, which the Parish Council is doing for the EA, the Chairman reported that this work is being funded by WDC; the present position with WDC needs to be checked. The fallen tree at the Jubilee Bridge picnic site has still not been removed by WCC and the Clerk will report this again.

108/14 CHARLTON CEMETERY

There was no information regarding the work needed on the yew trees, nor whether Cllr Grazier had made progress for a temporary access to the cemetery from the adjoining farm track. The Chairman will speak to Cllr Mrs Jack regarding the updated terms and conditions for the cemetery.

109/14 TRACK FROM THE GREEN

The possibility of mirrors being installed to help traffic from The Green entering Canada Bank was raised. It was suggested that residents wait to receive a response from WCC and that the cost of mirrors be paid by residents.

110/14 NEW HOMES BONUS

The Clerk will proceed with the application for a new bench for the Green.

111/14 FLORAL DISPLAYS

There was no information whether a new tub for floral displays on The Green has been obtained. The display tub by the Cemetery is able to be repaired. Steve Gwilliam has suggested that bulb planting is undertaken by the new hedge at the Cemetery and it was agreed that these be purchased at a cost of up to £50.

112/14 HIGHWAY, FOOTWAY AND STREET LIGHTING MATTERS

The Chairman has spoken to County Cllr Liz Eyre on highway matters. The last part of the adopted road in Ryden Lane has been patched. She is endeavouring to get WCC to construct a path along the Jubilee Bridge to the Cemetery road. The path to Cropthorne is improved. County Cllr Liz Eyre has requested a map showing the drains between the highway and the Brook, across the Green, in the hope that new drains can be laid. The Clerk was asked to chase WCC over the lack of action in cutting back the hedges at the B.4084/Boston Lane junction.

113/14 EVESHAM TO PERSHORE CYCLE ROUTE

This is planned to be along Ryden Lane, through the village and across to Fladbury; the aim is for completion by June 2017. There is a request that parish councils contribute £500 towards the project and this was proposed by Cllr Davies, seconded by Cllr Sims, and agreed.

114/14 BRIGHTENING THE BUS SHELTER

Helen Fowler has been appraised of this idea and she has agreed that the Art Group will consider it. It was agreed that the Parish Council would be able to assist financially, if needed.

115/14 PROGRESS REPORTS FOR INFORMATION

- 1. Lengthsman.** Steve Gwilliam was not in attendance. His worksheet for July was circulated with the agenda and was noted.
- 2. Broadband progress.** This is progressing and should be available by the end of this month.
- 3. Telephone kiosk.** There has been no progress. The Clerk will contact WDC for an update.
- 4. PACT meeting.** The minutes of the meeting held on 11th August were circulated. The next meeting is in December. The Clerk was asked to include PCs Rod Gurney and Dave Shortell on the agenda circulation list.
- 5. Parish Plan.** There was no report. It was suggested that the proposed Evesham to Pershore Cycle route be included.

116/14 REPORTS OF THE PLANNING COMMITTEE

The minutes of the Planning Committee held on 10th July 2014 and 14th August 2014, which had been circulated with the agenda, were noted. The meeting confirmed that comments of the inquorate Planning Committee, held before this meeting.

117/14 ITEMS FROM CALC

Cllr Browne was unable to attend the recent meeting on the Area CALC. He reported that there is an executive meeting later this month and the CALC AGM will be held in October.

118/14 CORRESPONDENCE FOR INFORMATION

The following correspondence was noted:

- (1) WDC – Invitation to attend a briefing session to update parish councillors on the progress of the SWDP (22nd or 25th September, 6 pm to 7.30 pm in the Council Chamber)
- (2) WCC – Worcestershire Minerals Local Plan: Call for Sites

119/14 ITEMS FOR INFORMATION/INCLUSION ON NEXT AGENDA

Grass cutting tender

120/14 DATE OF NEXT MEETING

The next Meeting of the Parish Council will be held on Thursday 13th November 2014 at 7.30 pm in The Old School Room.

The meeting closed at 9.10 pm.