

DRAFT

CHARLTON PARISH COUNCIL

50

**Minutes of the Meeting of the Parish Council held on Thursday, 10th November 2011,
at 7.30 pm, in the Old School Room, Charlton**

PRESENT Cllr B B Browne
Cllr R L Davies
Cllr S M Eggleston
Cllr Mrs B W Jack

In attendance: District Cllr Tom McDonald (until Item 7, minute no. 117/11)
Roger Gurney, Clerk to the Parish Council

ADJOURNMENT FOR PUBLIC FORUM

(No members of the public were present).

111/11 APOLOGIES FOR ABSENCE

These were received from Cllr Grazier and Cllr Wood.

112/11 DECLARATIONS OF INTEREST

None.

113/11 MINUTES OF THE MEETING HELD ON 8th SEPTEMBER 2011

The draft minutes had been circulated previously. It was proposed by Cllr Mrs Jack, seconded by Cllr Davies, and resolved that the Minutes be signed as a true record.

114/11 PROGRESS REPORTS FOR INFORMATION

- 1. Footpath Warden.** Clive Bostle had sent his apologies. The Chairman reported that posts were in place on FP 502, but they still had to be waymarked. Mr Bostle had also noted that some work is needed on FP 508 and FP 509, between Yessell Farm and the Pershore road. The Clerk reported that WCC has now produced the maintenance prioritization of footpaths and this is on the WCC website. The Clerk will check with Mr Bostle to ensure that he is aware of it.
- 2. Lengthsman.** Steve Gwilliam was not in attendance and there was no report.
- 3. Crophorne and Charlton Village Hall.** The Chairman reported that there had been a meeting in the Village Hall to seek support for a village shop. There was a poor attendance and this will not be pursued.
- 4. Workman Trust/Old School Room.** There was no report, but Cllr Davies gave a resume of the recent AGM, which showed that there had been a deficit between income and expenses in the previous year.
- 5. Planning complaints.** The Clerk reported that he is pursuing several complaints with WDC, including the access at Fenn Brook, Boston Lane.
- 6. Damage to street light column no. 13, The Dovecote.** The Chairman reported that this column had been damaged by an oil delivery vehicle on Friday 28th October. This was reported to WCC, who arranged for it to be made safe, but not for it to be replaced. The Clerk has contacted Prysmian, to enquire the cost of replacement. He has contacted the owners of the vehicle, and the PC insurers. It was confirmed that the column be replaced as soon as possible.
- 7. Grass cutting tenders.** Cllr Davies and Cllr Mrs Jack had discussed the format for the tender and the Clerk has sent this to four contractors.

115/11 PARISH COUNCIL VACANCY

The Clerk reported that there had been no request for an election to be held for the vacancy and the PC is able to co-opt. The Clerk will arrange for the notice for co-option to be displayed on the notice boards, so that the co-option can be considered at the January meeting.

116/11 APPOINTMENT OF REPRESENTATIVES

(1) Crophorne and Charlton Village Hall. No specific nomination was suggested, but there are several Charlton residents on the Village Hall Committee. Cllr Davies will seek confirmation that one of these residents will be the representative of the PC.

(2) Workman Trust/Old School Room. No nomination has been made. Until a representative is appointed Cllr Davies offered to obtain the minutes and to report thereon.

117/11 COUNTY AND DISTRICT COUNCILLORS REPORTS

District Cllr Tom McDonald was invited to speak. He referred to his previously submitted written report, which is on the web site. The report referred to the Youth Bus scheme and he reported that WDC will be receiving its money previously deposited in Icelandic banks.

County Cllr Liz Eyre had submitted her apologies. Her recent report is on the web site and this included the new 101 number for the Police. She had informed the Clerk that she has some funding available for organizations in the village to call on for their projects.

118/11 FINANCE**1. Receipts and Payments Account: 03.08.11 – 03.10.11**

This was circulated with the agenda and was accepted.

2. Mid Year Financial Summary

This was circulated with the agenda and was noted and accepted.

3. Accounts for Payment

It was proposed by Cllr Eggleston, seconded by Cllr Mrs Jack, and agreed, that the following accounts be paid:

R D Gurney	net salary, 01.10.11 – 30.11.11	£451.28
	expenses, 01.08.11- 31.10.11	£ 28.71
Staples UK Ltd - photocopying, stationery (September/October)		
	(2 invoices) £20.60 + £4.13 VAT	£ 24.73
Steve Gwilliam (October)		£132.00
Limebridge Rural Services Ltd (Sept)	£442.00 + £88.40 VAT	£530.40
	(Oct) £172.00 + £34.40 VAT	£206.40
N Power Ltd	£146.17 + £7.31 VAT	£153.48
<u>Confirmation of payment made 18.10.11:</u>		
	Steve Gwilliam (September)	£176.00

119/11 BUDGET AND PRECEPT

It was agreed that a meeting of the Finance Working Group be held on Thursday, 24th November 2011 to discuss the budget for 2012/2013 and the Precept for that year.

120/11 FLOOD ALLEVIATION

A report prepared by Cllr Davies was circulated with the agenda. This included an update on progress with the ongoing work on Merry Brook, the review of the work done for individual properties and the progress of land management schemes with landowners. Cllr Grazier had informed the Clerk that he is likely to have an agreement with the EA next week and agreements with other farmers/landowners are expected to follow shortly. Cllr Davies mentioned that he had attended a public meeting, attended by the EA and representatives of the insurance industry.

121/11 HIGHWAY AND FOOTWAY MATTERS

(1) Ryden Lane drainage scheme. This seems to be coping well after recent heavy rain.

(2) Land between The Dovecote and the Church. The lengthsman has cut down the large weeds on this and there is a visual improvement. This needs to be kept under control and Steve Gwilliam will be asked to attend to this when necessary.

(3) Provision of grit bin, Ryden Lane/Brook Lane. The Clerk explained that WCC do not accept that there was not a grit bin at this location. It is noted that there is a WCC grit bin at the top of Canada Bank and, as this is little used, it was suggested that it be moved to the Ryden Lane location. The Clerk will liaise with Cllr Davies.

(4) Resurfacing of Ryden Lane and The Bight. It is considered that these roads are in need of resurfacing and it is to be suggested to WCC that this work is done at the same time as the planned resurfacing of Yessell Lane and Boston Lane.

122/11 PARISH PLAN

The questionnaire for circulation is almost ready, the Group having taken advice from Cllr McDonald and WDC. The PC is content to leave the details of the questionnaire to the Group. It was agreed that the PC will agree to fund printing of the questionnaire, up to £400 (excluding VAT), and Cllr Davies will liaise with the Clerk on the progress.

123/11 CEMETERY MATTERS

Cllr Mrs Jack reported that she had obtained two quotes for the repair and painting of the lychgate. It was agreed that Cllr Mrs Jack and Cllr Davies meet the two tenders to clarify details and it was agreed that the decision to proceed be delegated to Cllr Mrs Jack and Cllr Davies, up to £1,500.

124/11 THE GREEN

It was noted that parking on the Green by residents is continuing, the letter sent in January 2011 by the Clerk seemingly ignored. It is noted that the residents have recently re-gravelled the driveway. Cllr Davies agreed to set up a meeting with the residents and he and Cllr Eggleston agreed to attend the meeting. The Clerk is arranging for a possible sign to be made, for display by the post box.

125/11 LAND OPPOSITE THE CEMETERY

It was agreed that no action be considered until the EA has cleared the lower part of this land.

126/11 REPORT OF PLANNING COMMITTEE

The minutes of the meeting of the Planning Committee on 8th September 2011, which were enclosed with the agenda, were noted.

127/11 ITEMS FROM CALC

The Chairman reported on the AGM in October and the CALC Executive had considered the possible impact of the Localism Bill, powers to set up Community Groups and the future of the Code of Conduct and the Standards Committee.

128/11 CORRESPONDENCE FOR INFORMATION

The following correspondence was noted:

1. WCC – Waste Core Strategy Development Plan document; consultation on the Addendum
2. Boundary Commission for England; Review of Parliamentary constituencies
3. The Queen’s Diamond Jubilee Beacons; how to take part
4. Magazines, etc, including Clerks and Councils Direct; The Inde-pendant (copy enclosed); CPRE how to respond to planning applications; Newslite, WDC Parish Matters

129/11 ITEMS FOR INFORMATION/INCLUSION ON NEXT AGENDA

None

130/11 DATE OF NEXT MEETING

This is agreed for Thursday, 12th January 2012, at 7.30 pm

12th January 2012